



Business Plan

Executive summary



Co-funded by
the European Union





Project information

- Project name: European Energy Communities Facility
- Grant agreement number: 101167230
- Project duration: September 2024–February 2028
- Project coordinator: RESCOOP EU ASBL (RES)

Responsible for the publication: GNE Finance

Main author/s: Myriam Castanié

Dissemination level: Public

Submission date : May 2026

Statement of originality

This deliverable contains original unpublished work except where clearly indicated otherwise. Acknowledgement of previously published material and of the work of others has been made through appropriate citation, quotation, or both.

Disclaimer

Funded by the European Union under the Life programme. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Climate, Infrastructure and Environment Executive Agency (CINEA). Neither the European Union nor the granting authority can be held responsible for them.

Neither the European Energy Communities Facility consortium as a whole nor any individual party, provide any guarantee that the information contained in this document is ready to be used as it is, or that use of such information is free from risk, and will accept no liability for any loss or damage experienced by any person and/or entity using this information.



**Co-funded by
the European Union**

This project has received funding from the European Union's LIFE programme under grant agreement No 101167230.

Table of Contents

About this document.....	4
Executive summary overview	4
1. Community information.....	4
2. Governance and decision-making structure.....	4
3. Project description.....	5
4. Services offered	6
5. Technical analysis.....	6
6. Market analysis	6
7. Legal and regulatory framework.....	6
8. Stakeholder engagement	6
9. Operational plan	8
10. Marketing plan	9
11. Financial plan.....	9
12. Risk analysis	10
13. Mandatory documents.....	10

About this document

This document contains an overview of the elements requested of beneficiaries of the ENERCOM Facility in the business plan executive summary. The executive summary will be completed directly on the beneficiary platform. This document outlines the sections and questions that will be asked, so applicants can familiarize themselves with the requirements should they be selected as beneficiaries.

Executive summary overview

1. Community information

Element	Information requested	Answer field	Mandatory?
Name of your energy community		Pre-filled from application form	yes
Legal seat		pre-filled from application form	yes
Tax identification number		pre-filled from application form	yes
Date of establishment		pre-filled from application form	yes
Contact person		pre-filled from application form	yes
Members	You will be asked to list how many members you have for each of the categories listed (answer can be 0). You will have the possibility to add types of members if needed.		yes
Municipality of less than 10 000 inhabitants?	Yes/no		yes
Urban or rural energy community		automatically provided based on your postal code	yes
Mission & vision		Open text (max. 2000 characters)	yes

2. Governance and decision-making structure

Element	Information requested	Answer field	Mandatory?
Voting system		Multiple choice list	yes
Voting system description		Open text to further explain elements selected in the above list (max. 2000 characters)	yes
Participation mechanisms		Multiple choice list	yes
Participation mechanisms description		Open text to further explain elements selected in the above list (max. 2000 characters)	yes
Organigramme		PDF/JPG/PNG	no

Management team	Please list the members of the management team, add a short biography as well as a short description of their key skills and their role in the community and the project.	Open text (max. 2000 characters)	yes
-----------------	---	----------------------------------	-----

3. Project description

Element	Information requested	Answer field	Mandatory?
Project location		Address, pin on map or coordinates	yes
Project lifetime	The project lifetime is counted from the moment you start the CAPEX investment until the project is retired/dismantled.	Years	yes
Technology/technologies used		Multiple choice list	yes
Activities		Multiple choice list	yes
Project size	number	kWp	yes
Expected impacts	Renewable energy generation	kWh/year	yes; fill in those that apply to your project
	Primary energy savings	kWh/year	
	Storage capacity	kW	
	Final energy savings	kWh/year	
	CO2 emission reductions	<i>automatically calculated</i>	yes
Use of grant resources	We are interested in understanding how energy communities have worked with the grant - if you used mostly external consultants, if you did all the work yourself, or a combination of both, and for which parts of the business plan development the grant came in particularly handy. This information is not mandatory, but it would help us to get an understanding of where the grant is most impactful. If you have time and are happy to answer, we are thankful for your feedback.	Open text box (max. 1500 characters)	no

4. Services offered

Element	Information requested	Answer field	Mandatory?
Summary	The summary of your services offered should include a brief description of the services, how you plan to capture value, and - where applicable - the innovation and replication potential.	Open text box (max. 5000 characters)	yes

5. Technical analysis

Element	Information requested	Answer field	Mandatory?
Summary	Please provide a summary of the technical studies/research you have carried out (if applicable) and what the result of these studies has been.	Open text box (max. 1500 characters)	yes

6. Market analysis

Element	Information requested	Answer field	Mandatory?
Local energy demand & system needs		Open text (max. 2000 characters)	yes
Enablers	Enablers are elements within your national, regional or local regulatory context that support the implementation of your project. This can be for example a subsidy, feed-in tariff, public procurement rules in favour of energy communities... Please list each enabler separately.	Option to add 1 row per enabler	yes

7. Legal and regulatory framework

Element	Information requested	Answer field	Mandatory?
Permitting and regulatory approvals needed	Name of permit + status (not started / in progress / finalized)	1 row per permit / approval	yes

8. Stakeholder engagement

Element	Information requested	Answer field	Mandatory?
Stakeholder mapping	Please include a list of the key stakeholders you identified as relevant for your project.	Open text (max. 2000 characters)	yes

	If you made a visual of your stakeholder mapping, feel free to upload it	PDF/JPG/PNG	no
Engagement strategy	Please provide a short description of how you plan to engage the stakeholders you identified in your business plan, as well any monitoring and/or feedback loops you are putting in place.	Open text (max. 2000 characters)	yes
Internal meetings	Please share how many internal meetings you have held for your project to date, and how many people participated in these meetings overall (Example: if you have organised 4 meetings, and the same 5 people participated in these meetings, you should list "5" under number of participants)	<ul style="list-style-type: none"> - No. of meetings - No. of participants 	yes
External events	Please list the number of external events you have organised (presentations, meetings, participation in markets/fairs/other local events) and how many people you have reached at these events approximately (sum of participants in all events).	<ul style="list-style-type: none"> - No. of events - No. of participants 	yes
Policy dialogues	In case you foresee that you will need to meet with policy-makers in order to advance your project, please briefly describe here who you need to meet with and why. Please also let us know if these meetings have taken place already by checking the box to the right.	Short description + status (not started / in progress / finalized)	no
Inclusion of underrepresented groups	Please select any underrepresented groups you plan to actively involve in your project, and briefly describe for each selected group how you plan to involve them.	Share of members per group + inclusion measures	yes
Local partners contributing to the project	Please list each local partner that is or will be actively involved in the development and/or implementation of your project. You can add one line per partner. Please make sure to briefly describe for each partner how they will be involved in the project.	Partner name + 1 sentence on how they will contribute	yes

9. Operational plan

Element	Information requested	Answer field	Mandatory?
Project development timeline	Please list the key steps for the implementation of your project, as well as the expected date/timeframe for each of these steps.	Open text (max. 2000 characters)	yes
	If you made a visual of your timeline, feel free to upload it	PDF/JPG/PNG	no
Implementation steps (you will be shown one or more of these tables depending on the activities you select in section 3 of the executive summary)	<u>Procurement plan</u> : Procurement approach & tender documents prepared, Procurement launched, Suppliers/contractors selected, Contract signed/purchase order awarded	Possibility to select status for each of the elements listed (not started / in progress / finalized)	yes; fill in those that apply to your project
	<u>Physical build & infrastructure</u> : Site access / location rights agreed with relevant parties, Permits and planning approvals obtained, Construction / installation, Grid or network connection, Members / clients connected to the project	Possibility to select status for each of the elements listed (not started / in progress / finalized)	
	<u>Flexibility market & services</u> : Regulatory registration or licence obtained, Agreements with grid or market operators signed, Platform or software set up and tested, Participants / customers onboarded	Possibility to select status for each of the elements listed (not started / in progress / finalized)	
	<u>Procurement activities & energy efficiency</u> : Installation or retrofit works completed, Participants / beneficiaries informed and engaged, Monitoring and verification system in place, Savings or outcomes documented	Possibility to select status for each of the elements listed (not started / in progress / finalized)	
	<u>Community engagement & social inclusion</u> : Partnerships and collaborating organisations confirmed, Target participants identified and outreach completed, Materials, tools or resources developed, Activities delivered and attendance / reach documented	Possibility to select status for each of the elements listed (not started / in progress / finalized)	
Local job creation plan	Please provide a short description of how your community/project will contribute to local employment.	Open text (max. 2000 characters)	yes
People trained	Please provide the number of people who were involved in training activities carried out by	Number	yes

	your energy community (e.g. workshops).		
Jobs created	Please list the number of jobs you expect to create or support through the present project (in full-time equivalents). This can include contractors.	Number	yes
Volunteer contributions	Please list the volunteer contributions in full-time equivalents if possible (e.g. if you have 4 volunteers contributing 8h per month each, this would be 1 working day per month per person = 4 working days in total. This would be 0.2 FTE, 20% of a full-time worker)	Number	yes

10. Marketing plan

Element	Information requested	Answer field	Mandatory?
Is a marketing plan essential for your implementation strategy?		Yes/no	yes
Summary	In case you selected 'yes' on the previous question, please briefly describe your marketing plan.	Open text (max. 2000 characters)	only if you selected yes in the previous question

11. Financial plan

Element	Information requested	Answer field	Mandatory?
Capital requirements	<ul style="list-style-type: none"> CAPEX OPEX 	numbers	yes
Non-redeemable funding sources	<ul style="list-style-type: none"> Name of funding source Type of funding source (dropdown list) Amount (EUR) Funding secured (check if applicable for each funding source) 		yes
Redeemable funding sources (public)	<ul style="list-style-type: none"> Name of funding source Type of funding source (dropdown list) Amount (EUR) Funding secured (check if applicable for each funding source) 		yes
Redeemable funding sources (private)	<ul style="list-style-type: none"> Name of funding source 		yes

	<ul style="list-style-type: none"> Type of funding source (dropdown list) Amount (EUR) Funding secured (check if applicable for each funding source) 		
Financial metrics	<ul style="list-style-type: none"> Equity internal rate of return Project internal rate of return Payback period (years) Net present value 		yes
Profit & loss summary	<ul style="list-style-type: none"> Revenues (EUR) Expenses (EUR) Profit (EUR) Dividend per share (EUR) 	You will be asked to provide this information for financial years 5 and 8, and to include the year-on-year change (%).	yes

12. Risk analysis

Element	Information requested	Answer field	Mandatory?
Risk analysis	Please list each risk or barrier you have identified for your project. This can be related to your legal and regulatory context, the grid, the market, your local community. For each risk or barrier identified, please indicate how you plan to overcome or work with them.	<ul style="list-style-type: none"> Risk description Proposed mitigation measures 	yes

13. Mandatory documents

- Full business plan (PDF)
- Financial model (Excel)
- Capacity-building Certificate A (PDF)
- Capacity-building Certificate B (PDF): Can be submitted later but needs to be submitted ahead of the second payment

A stylized sunburst logo consisting of a semi-circle of thin white lines radiating from a central point, positioned to the left of the text.

European
Energy
Communities
Facility



Co-funded by
the European Union